



Licensing Action Plan

Venue Name	Greenes Bar	Start Date	8th November 2016
Venue Address	362-364 Neasden Lane North	End Date	8th February 2017
Postcode	London	Borough	Brent
	Middlesex	Officer Completing	PC 928QK Heath
	NW10 0BT	DPS/License Holder	Tim SHEAHAN- LH Seamus FOGARTY-DPS

Actions to be implemented:

The following actions are to be adhered to on a daily basis unless a detailed TEN has been submitted to police and accepted

1. Opening hours

On weekdays, other than Christmas Day, Good Friday or New Year's Eve, between **10:00** and **23:00** hours.

2. No Entry or Re-Entry

No entry or re-entry shall be permitted after **22:30 hours**

3. No open drink containers outside the premises

Customers shall not be permitted to take open drink containers **outside** the premises as shown on the plan submitted to and approved by the Licensing Authority

4. Plastic & toughened glasses

No drinks shall be served other than in plastic or toughened glasses.

5. Staff Training

Every 6 (six) months staff training on the Licensing Act 2003 and the premises operating procedures shall be provided. This training shall be documented, signed and dated. Training records shall be made available for inspection by the Police and Licensing Authority Enforcement Officers and copies shall be provided on request.

6. Door Supervisors and Security Staff to be Licensed by the SIA

Where the licence includes a condition that at specified times one or more individuals must be at the premises to carry out a security activity, each individual must be licensed by the Security Industry Authority.

7. Refusal book

A refusal book detailing date and time of the refused sale and the name of the person refusing the sale shall be kept and maintained and made available for inspection at the premises.

8. Incident Log

An incident log shall be kept at the premises, and made available for inspection on request to an authorised officer of Brent Council or the Police, which will record the following:

- (a) all crimes reported to the venue
- (b) all ejections of patrons
- (c) any complaints received
- (d) any incidents of disorder
- (e) all seizures of drugs or offensive weapons
- (f) any faults in the CCTV system or searching equipment or scanning equipment
- (g) any refusal of the sale of alcohol
- (h) any visit by a relevant authority or emergency service.

The period of this **voluntary** action plan will last for the next four (4) months. This action plan is **NOT** legally binding. The primary aim of the action plan is to assist you in upholding the licensing objectives and to help prevent a review of your premises licence in the future.

End Date: 8th February 2017

Signed		
	PC 928QK Heath Brent Police Licensing Unit	DPS/License Holder